

OXFORD CITY COUNCIL FORWARD PLAN FOR THE PERIOD 1 DECEMBER– 31 MARCH 2006

NOTE: There is no Executive Board meeting scheduled for March 2006

↔ Indicates key decision

F Indicates this is part of the Council's Budget or Policy Framework

Over arching responsibility

Councillor Alex Hollingsworth – Leader of the Council

1. The Oxford Plan - adoption

Decision maker: Executive Board ↔ *F*

Decision due: Executive Board 5 December 2005
Council January 2006

2. Discretionary Relief for Business Rates

Decision maker: Executive Board

Decision due: 5 December 2005

3. Write-offs

Decision maker: Executive Board

Decision due: 5 December 2005

4. Treasury Management Strategy

Decision maker: Executive Board

Decision due: 5 December 2005

5. George Street Mansions - lease

Decision maker: Executive Board

Decision due: 5 December 2005

6. Old School House, Gloucester Green - lease

Decision maker: Executive Board

Decision due: 5 December 2005

7. Funding for adaptation works for disabled persons

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 5 December 2005
Council 16 January 2006

8. Second quarter monitoring reports

Decision maker: Executive Board

Decision due: 5 December 2005

9. Indicative Budgets for 2006/7 to 2008/09 for consultation

Decision maker: Executive Board ↔ *F*

Decision due: 5 December 2005

10. External Funding Strategy

Decision maker: Executive Board
Decision due: 16 January 2006

11. Council Tax Base

Decision maker: Executive Board ↔
Decision due: Executive Board 16 January 2006
Council 16 January 2006

12. Payroll – feasibility study on service options

Decision maker: Executive Board
Decision due: 16 January 2006

13. Local Area Agreement for Oxfordshire

Decision maker: Executive Board
Decision due: 16 January 2006

14. Budgets for 2006/7 to 2008/09 for adoption

Decision maker: Executive Board/Council ↔ **F**
Decision due: Executive Board 30 January 2006
Council 13 February 2006

15. Oxford Enterprise Centre

Decision maker: Executive Board ↔
Decision due: January/February 2006

16. Annual Audit Letter

Decision maker: Executive Board
Decision due: January/February 2006

17. Asset Management Plan 2005/6

Decision maker: Executive Board ↔
Decision due: January/February 2006

18. Council Tax setting 2006/07

Decision maker: Executive Board/Council ↔
Decision due: Executive Board 27 February 2006
Council 27 February 2006

***Corporate Governance and Procurement Portfolio
Councillor Bill Baker – Deputy Leader of the Council***

1. Town Hall Catering – Major Project Approval

Decision maker: Executive Board ↔
Decision due: 5 December 2005

2. Payroll – feasibility study on service options

Decision maker: Executive Board
Decision due: 16 January 2006

3. Implementing Electronic Government – IEG 5

Decision maker: Executive Board

Decision due: 16 January 2006

Crime and Community Safety Portfolio

Councillor Susan Brown – Executive Board member

1. Funding for adaptation works for disabled persons

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 5 December 2005

Council 16 January 2006

Leisure and Culture Portfolio

Councillor Mary Clarkson – Executive Board member

1. Strategic Framework for Leisure

Decision maker: Executive Board ↔ *F*

Decision due: 5 December 2005

2. The Story Museum in the context of wider museum initiatives

Decision maker: Executive Board

Decision due: 5 December 2005

3. Allotment Condition Survey

Decision maker: Executive Board ↔

Decision due: 16 January 2006

Delivery of Community and Capital Projects Portfolio

Councillor Rick Muir – Executive Board member

1. Capital Strategy update

Decision maker: Executive Board ↔

Decision due: 5 December 2005

2. Property Portfolio – Review of Backlog

Decision maker: Executive Board

Decision due: 16 January 2006

3. Community Centres Strategy

Decision maker: Executive Board ↔

Decision due: January/February 2006

Social Inclusion Portfolio

Councillor Dan Paskins – Executive Board Member

1. Write-offs

Decision maker: Executive Board

Decision due: 5 December 2005

2. Discretionary Relief for Business Rates

Decision maker: Executive Board

Decision due: 5 December 2005

3. Oxfordshire Children and Young People's Strategy and Plan

Decision maker: Executive Board ↔

Decision due: 5 December 2005

4. Small Grant Requests from Community and Voluntary Groups

Decision maker: Executive Board

Decision due: 5 December 2005

5. Review of Grants for Community and Voluntary Groups

Decision maker: Executive Board ↔

Decision due: January/February 2006

6. Social Inclusion Strategy

Decision maker: Executive Board

Decision due: January/February 2006

Environment Portfolio

Councillor John Tanner – Executive Board Member

1. Recycling Review

Decision maker: Executive Board

Decision due: 5 December 2005

2. Broad Street Survey

Decision maker: Executive Board

Decision due: 16 January 2006

3. Draft Statement of Community Involvement – consultation response

Decision maker: Executive Board/Council

Decision due: Executive Board 16 January 2006

Council 13 February 2006

4. Local Air Quality Management Action Plan – consultation response

Decision maker: Executive Board

Decision due: 16 January 2006

Strategic Planning, Housing and Economic Development Portfolio

Councillor Ed Turner – Executive Board Member

1. Funding for adaptation works for disabled persons

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 5 December 2005

Council 13 February 2006

2. Under Floor Heating Replacement – tender approval

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 5 December 2005

3. Replacement Windows – tender approval

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 5 December 2005

4. Proposed expenditure of financial contributions made to the Council under planning agreements

Decision maker: Executive Board/Council

Decision due: Executive Board 16 January 2006

Council 13 February 2006

5. Affordable Housing – Supplementary Planning Document

Decision due: Executive Board 16 January 2006

Council 13 February 2006

6. Natural Resource Impact Analysis – Supplementary Planning Document

Decision due: Executive Board 16 January 2006

Council 13 February 2006

7. Draft Statement of Community Involvement – consultation response

Decision due: Executive Board 16 January 2006

Council 13 February 2006

8. Allocation percentage targets

Decision maker: Executive Board ↔

Decision due: 16 January 2006

9. Consultation on Oxfordshire Local Transport Plan 2006-11

Decision maker: Executive Board

Decision due: 16 January 2006

10. HMO Licensing Scheme – fee structure

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 20 February 2006

11. Housing Act 2004 – delegated powers

Decision maker: Executive Board/Council

Decision due: Executive Board 20 February 2006

Council 24 April 2006

12. Sheltered accommodation review

Decision maker: Executive Board/Council →
Decision due: Executive Board 20 February 2006

Strategic Management Team

Key Decisions to be taken by the Chief Executive

None.

Key Decisions to be taken by the Strategic Director, Finance and Corporate Services

None.

Key Decisions to be taken by the Strategic Director, Housing, Health and Community

Papers submitted from time to time to the Supporting People Commissioning Body (delegated authority granted by the Executive Board on 19 May 2003)

This may include amendment of the Supporting People Annual Plan 2005/06 following a meeting of the Supporting People commissioning Body on 16 December 2005.

Papers submitted from time to time to the LIFT Strategic Partnering Board (delegated authority granted by the Executive Board on 16 September 2003)

Key Decisions to be taken by the Strategic Director, Housing, Health and Community following advice from the Housing Advisory Board (delegated authority granted to the substantive Housing Services Manager by Council on 22 November 2004 until such time as a new HRA Strategic Manager, Landlord Services, is appointed. Further delegation to the Strategic Director made by Council on 7 March 2005 to cover maternity leave of substantive Housing Services Manager.

None.

Key Decisions to be taken by the Strategic Director, Physical Environment

None.